

WRITTEN STATEMENT OF A KEY DECISION CABINET

ITEM:	SHARED SERVICES
Members Present:	Councillors: RJ Phillips (Leader), LO Barnett, AJM Blackshaw, H Bramer, JP French (Deputy Leader), JA Hyde, JG Jarvis, PD Price.
Date of Decision:	21 October 2010
Exempt:	No
Confidential	No
<p>This is a key decision because</p> <p>It is likely to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or it is likely to be significant in terms of its effects on communities living or working in an area comprising one or more wards in the County.</p>	
The item was included in the Forward Plan.	
Urgency/Special Urgency: (As defined in Constitution)	No
Purpose:	<p>The purpose of this report is to update Cabinet on the progress since the update provided on 22 July and to recommend the next steps on the Shared Services Programme in light of the further work that has been undertaken to revise the Business Case evaluate various delivery models and develop the future shape of support services. In particular, it signals a significant milestone in the project and sets out the detail of the Programme moving from the planning phase to implementation phase.</p> <p>It also asks Cabinet to recommend to Council that a Joint Venture Company be established on terms to be agreed.</p> <p>A similar report is scheduled for the NHS Herefordshire (NHS) and Hereford Hospitals Trust (HHT) Boards later this month.</p>
Decision:	<p>THAT Cabinet</p> <p style="padding-left: 40px;">(a) Agreed to enter into formal shared service arrangements with its partners, NHS Herefordshire (NHS) and Hereford Hospitals Trust (HHT), adopting a 'multi-source' approach; enabling different fit-for-purpose models to be used to deliver Shared Services for each service or group of services;</p> <p style="padding-left: 40px;">(b) Endorsed the establishment of a Joint Venture Company and recommends to</p>

	<p>Council that such a Company be established;</p> <p>(c) Delegated the negotiation and agreement of the Heads of Terms for the Shared Service arrangement and for the establishment of the Joint Venture Company to the Chief Executive (with appropriate liaison with the Chief Executive of HHT);</p> <p>(d) Instructed the Chief Executive to undertake a full consultation with employees within the scope of the Shared Services programme, in accordance with policy and procedure for implementing these changes;</p> <p>(e) Instructed the Chief Executive to report progress of the implementation, as part of the corporate performance reporting process, linked to key milestones with risk management reports;</p> <p>(f) Agreed to establish a ‘Shadow Board’ consisting of representatives from the three partners in order to provide strategic governance during the implementation phase.</p>
<p>Reasons for the Decision:</p>	<p>To ensure that Cabinet is briefed, and to agree the way forward to enable the projected benefits and costs savings to be delivered.</p>
<p>Options Considered:</p>	<p>Alternative options have been evaluated as part of the options appraisal; Details have been included in the Appendices.</p>
<p>Declaration of Interest:</p>	
<p>Date the key decision is due to take effect:</p>	<p>28 October 2010</p>

<p>COUNCILLOR RJ PHILLIPS LEADER OF THE COUNCIL</p>	<p>.....Date: 21 October 2010</p>
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To be completed by officer:	
Date consent received from Chairman of Overview and Scrutiny Committee:	
Subject to Call-in:	This Decision was not called in.
Was the decision modified?	No
If yes Cabinet Member (.....) decision reference:	
If no any comment(s) to be noted	
Date original decision took effect:	28 October 2010